



04/03/2018

Dear Parent/Carer

Year 8 French Language Cultural Tour, Normandy, Thursday 28 to Sunday 31 March 2019

As the year 8 France residential approaches it is my pleasure to invite parents and carers to a short meeting which will take place on **Monday 18 March 2019 from 6-7pm in the M1.**

This meeting will give you the opportunity to meet with some of the members of staff what will be accompanying learners on the trip as well as discussing the following points;

- Preparing your child for a trip abroad
- Behaviour expectations
- Itinerary
- Accommodation

This meeting will also give you the opportunity to ask any questions that you may have about the trip.

To support us in the smooth running of the trip can you please ensure that medical forms, passports and EHIC cards for your child are all passed in to the main office as soon as possible. The meeting may be a good opportunity to hand these documents to members of staff who can then pass them in to the office on your behalf. You can find a copy of the learner medical form attached to this letter if you have not yet completed a copy. As some learners have currently handed in a photocopy of their passport we would now require the original copy to be handed in as soon as possible.

Thank you for your cooperation regarding the submission of these key documents which will ensure the trip runs smoothly for all involved.

Kind regards,

L Woodcock

Head of MFL