



Residential trips are being planned for years 7, 8, 9 and 10 for 2018 and letters are being sent home for all of these trips today. We hope this will allow parents and carers with children in more than one year at school to consider and prioritise the trips available in school.

12 September 2017

Dear Parent/Carer

Year 7 Residential Trip to Conwy Centre, Wednesday 18 April to Friday 20 April 2018

I am excited to inform you that we are organising a trip to the Conway Centre for all of Year 7. This will be an ideal opportunity for learners to experience new and different activities and to encourage them to start Year 8 with a focus on making good progress throughout the curriculum. The centre offers a very valuable learning experience, setting learners a challenging programme of activities which go far beyond the scope of the normal school day. Learners who have previously attended a similar residential course in Year 7 have enjoyed the experience so much that it is often mentioned as one of the highlights of their time at Birchwood!

The centre runs a full programme of activities from 9am to 9pm. There is a wide range for us to choose from, including raft building, problem solving, zip wire, craft activities and archery. I will be selecting specific activities nearer the time and issuing a booklet with final information and instructions.

The full cost of the trip is £210 but learners on free school meals and on the Pupil Premium programme will receive an £85 subsidy reducing the cost to **£125 per learner**. This includes transport to and from the centre, board and lodging and the cost of all the activities. The instalment schedule is shown in the table below and payment in full must be made by 3 April 2018.

Date	Amount
2 October 2017	£25
7 November 2017	£25
6 February 2018	£25
6 March 2018	£25
3 April 2018	£25

Payments should be made using **Parentpay**, the school's online payment website. If you have not activated your Parentpay account please email finance@birchwoodhigh.org to request an activation letter. You can also use this email to request a **PayPoint** letter. This will allow you to pay by cash at any PayPoint location in the local area. Please note you cannot pay by cash or cheque at the school office. Please note the full cost of £210 per learner will be shown on Parentpay and the £85 subsidy will be applied in due course. Please only pay a £25 non-refundable deposit.

To secure a place, please return the reply slip overleaf, the completed medical form and pay a non-refundable deposit of £25. **The deadline for deposits to be received will be Monday, 2 October.**

Learners must demonstrate and maintain a high standard of behaviour and a positive attitude to learning in lessons this school year to be allowed to attend this residential. School reserves the right to withdraw your child's place where they display poor or unsafe behaviour in school. If this is the case, any money already paid for the trip will not be refunded.

I very much hope that your child will be able to attend. If you have any queries, please do not hesitate to contact me.

Yours sincerely,

Mrs J Butler
Year 7 Team Leader

Year 7 Residential Trip to Conwy Centre, Wednesday 18 to Friday 20 April 2018

Jbu P

Name of Learner: _____ Form: _____

I give permission for my child to attend the above trip. I have paid a non-refundable deposit of £25 and I enclose a completed medical form.

Name of Parent/Carer: _____

Signature of Parent/Carer: _____ Date: _____

Please return to the school office by Monday 2 October 2018.