22 March 2018

Dear Parent/Carer

**Proposed Football Tour – Real Madrid April 2019**

Thank you for your interest in the proposed football tour to Real Madrid. I am sure you will agree this is a fantastic opportunity for our learners to experience playing the game of football in a European setting. Following the presentation by Inspire Sport, I would like to explain the next steps regarding the trip, and give some further information.

At this stage, we need to gauge the definite interest in the trip, as this will help us tailor the football tour to suit the needs/playing ability of the learners who want to attend. Currently the trip is planned to take place over the first weekend in April (most likely running from Thursday 4 – Monday 8 April 2019). This may change depending on flight times and the volume of learners interested in the trip, and when this information is clarified, I will be able to issue specific details then. The cost of the trip will be £790 per learner, and this price includes; flights and transfers, 4 nights full board accommodation in a 4\* hotel, 3 training sessions at Real Madrid’s first team training complex, 2 fixtures against Spanish opposition, a day trip to Parque Warner Theme Park, a tour round the famous Bernabeu Stadium, and travel insurance for the duration of the trip.

To secure a place on the trip, we will need a deposit of £50 per learner to be paid by Tuesday 10 April 2018. This will then allow us to make further arrangements, and I will be able to relay a suitable payment plan for the remainder of the cost of the trip. The final balance of the trip will need to be paid by February 2019. Should you pay the deposit of £50, and due to lack of interest the trip does not go ahead, the deposit will be refunded to you. **If the trip goes ahead, the deposit will be non-refundable.**

Parents can make payments via Parentpay, the school’s online payment website. This will be possible from Monday 26 March 2018. If you have not yet activated your Parentpay account please email [finance@birchwoodhigh.org](mailto:finance@birchwoodhigh.org) to request an activation letter. You can also use this email address to request a PayPoint letter. This will allow you to pay by cash at any PayPoint location in the local area. Please note you cannot pay by cash or cheque at the school office.

Learners must demonstrate and maintain a high standard of behaviour and a positive attitude to learning in lessons this school year to be allowed to attend this trip. School reserves the right to withdraw your child’s place where they display poor or unsafe behaviour in school. If this is the case, any money already paid for the trip will not be refunded.

In preparation for this tour, we will be undertaking some additional football training sessions in order to make the most of the opportunity whilst in Madrid. Although these will not be compulsory, we would very much like to train as a squad to add to our experience.

In addition, we will be undertaking some fundraising activities in order to purchase a kit for our fixtures, and some training gear to complete the training sessions in. We would appreciate a commitment from all learners on the trip to these activities, again, so that we can make the most of the opportunity.

In addition to the payment via Parentpay, I would appreciate it if you could complete the attached reply slip, giving your permission for your child to attend. If you have any further questions about the trip at this stage, then please do not hesitate to contact me.

Yours faithfully

Mr C Burrows

Head of Physical Education

Head of Birchwood College

[cburrows@birchwoodhigh.org](mailto:cburrows@birchwoodhigh.org)

**FAO. Mr C Burrows: Proposed Football Tour – Real Madrid 2019**

I give permission for my child to attend the above trip. I have paid £…………………Via Parent Pay

I understand that this deposit is non refundable

Name of Learner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Form: \_\_\_\_\_\_\_

Name of Parent/Carer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent/Carer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please give some information about your son or daughter’s football experience so far (i.e. play recreationally, play for the school team, play for a local club, etc.)

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